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East Dunbartonshire Council

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COUNCIL THURSDAY, 28 SEPTEMBER 2023

REFERENCE: EDC/004/23/KMD

LEAD OFFICER: DEPUTE CHIEF EXECUTIVE

CONTACT OFFICER: KAREN M DONNELLY, CHIEF SOLICITOR & MONITORING OFFICER

SUBJECT TITLE: OUTSTANDING BUSINESS STATEMENT

1.0 PURPOSE

1.1 The purpose of this Report is to provide Members with an update in relation to progress against decisions taken by Council.

2.0 RECOMMENDATIONS

It is recommended that the Council;

- 2.1** notes the updates contained within the Outstanding Business Statement attached as **Appendix 1**; and
- 2.2** notes that actions marked as completed will be removed from the Outstanding Business Statement.

ANN DAVIE
DEPUTE CHIEF EXECUTIVE

3.0 BACKGROUND/MAIN ISSUES

- 3.1** Members will be aware that the Council's standard Report template has changed in order to make decision making more transparent. The template seeks to focus on key information such as significant implications and risk. It also links recommendations to the Local Outcome Improvement Plan.
- 3.2** To supplement the above, Outstanding Business Statements are submitted to Council and meetings of standing committees on a regular basis. The purpose of the Outstanding Business Statement is to set out decisions made by Council or Committee and report progress against these. It is intended that the updates within the Outstanding Business Statement will assist Members to monitor delivery and to generally scrutinise performance.
- 3.3** The current Outstanding Business Statement is attached as Appendix 1 and details outstanding actions. Each entry sets out the agreed action and provides a brief update of progress. In a number of instances, the agreed action has been completed –these actions have been listed to assure Members that the decisions of Council have been fulfilled, however these actions will not appear on subsequent versions of the Outstanding Business Statement and as a consequence are marked "COMPLETED". Other ongoing actions will remain on the Outstanding Business Statement until completion.

4.0 IMPLICATIONS

The implications for the Council are as undernoted.

- 4.1** Frontline Service to Customers – None
- 4.2** Workforce (including any significant resource implications) – None
- 4.3** Legal Implications – None
- 4.4** Financial Implications – As set out in the Appendix
- 4.5** Procurement – None
- 4.6** ICT – None
- 4.7** Corporate Assets – None
- 4.8** Equalities Implications – None
- 4.9** Corporate Parenting - None
- 4.10** Other – None

5.0 MANAGEMENT OF RISK

The risks and control measures relating to this Report are as follows:-

- 5.1** There are no specific risks attached to this Report however, the Outstanding Business Statement will act as a risk control measure by assisting Members in relation to scrutiny and will increase transparency and good governance.

6.0 IMPACT

6.1 ECONOMIC GROWTH & RECOVERY - None

6.2 EMPLOYMENT & SKILLS - None

6.3 CHILDREN & YOUNG PEOPLE - None

6.4 SAFER & STRONGER COMMUNITIES - None

6.5 ADULT HEALTH & WELLBEING - None

6.6 OLDER ADULTS, VULNERABLE PEOPLE & CARERS - None

6.7 CLIMATE CHANGE - None

6.8 STATUTORY DUTY - None

7.0 POLICY CHECKLIST

- 7.1** This Report has been assessed against the Policy Development Checklist and has been classified as being an operational report and not a new policy or change to an existing policy document.

8.0 APPENDICES

- 8.1 Appendix 1** – Outstanding Business Statement as at 28 September 2023.